

**VA259-14-R-0472 AMENDMENT 00001**  
**DURABLE MEDICAL EQUIPMENT (DME) SERVICES**  
**CLARIFICATION TO QUESTIONS**

**QUESTION 1:** We are unable to find anywhere in the solicitation that explains how the proposal is to be submitted. Is it to be in three (3) parts (i.e. Technical Capability; Past Performance; Cost/Price)? Is it to be submitted in hard copy or via email? If in hard copy, how many copies are required? Are there any required formatting standards, i.e. single or double spaced, 12-point font, Times New Roman or Arial, 3-ring binders, spiral bound, clipped, etc.? Please clarify how the proposal is to be submitted.

**ANSWER:** *Please provide your response in 2 parts, (1) Your Technical Capabilities and Past Performance in one 3 ring binder/Spiral Bound folder and (2) Cost/Pricing in the second 3 ring binder/spiral bound folder;*

*Each document should be single sided and typed in 12-point font Times Roman;*

*Email your proposals to [adrian.blackman@va.gov](mailto:adrian.blackman@va.gov) and follow-up with 1 hard copy via regular mail.*

**QUESTION 2:** Page 88 of 105 of the solicitation, Subfactor (b) Delivery Schedule states: "Offeror must providing three references demonstrating delivery success in performing a similar scope of work as required under this solicitation. References can be the same as those required in Subfactor (c) for Experience, but this requirement must be addressed." We cannot find a Subfactor (c) anywhere in the solicitation. Please clarify.

**ANSWER:** *This is an error; Replace subfactor (b) with subfactor (b) "Offeror must providing three references demonstrating delivery success in performing a similar scope of work as required under this solicitation. References can be the same as those required in factor (2) Past Performance for Experience, but this requirement must be addressed. Proposals must show how the offeror plans to meet routine delivery of 14 calendar days and ability to expedite delivery within 3 to 5 days when required by VA. Proposals providing delivery of routine orders greater than 14 calendar days and greater than 5 days for expedited delivery will receive an overall "FAIL" rating."*

**QUESTION 3:** Page 90 of 105 of the solicitation, Factor 3 – Cost/Price states: "pricing should be presented in the schedule section of the solicitation for the medical centers the offeror is proposing on. Proposals are required to price all line items for the medical center they are proposing on. Is a contract to submit only the pricing pages relevant to the medical center on

which he is proposing, or is a contractor to submit the entire pricing schedule, with pricing only in the area for the medical center for which he is proposing? Please clarify.

**ANSWER:** *Offerors can provide pricing to all the schedules if they deem they have the capacity and capability to service all the counties within in VISN 19 geographical area as shown in the Statement of Work under paragraph 14 "Geographical County Service Areas." An offeror if they so choose can provide pricing for any one of the other specific Veteran Administration Medical Center, (VAMCs) and the counties under their service areas. E.G. offerors can provide pricing for ECHS only or Salt Lake City only or Grand Junction or any combination of facilities.*

**QUESTION 4:** Page 88 of 105 of the solicitation, Subfactor (a) Delivery Capability states: "It is the responsibility of the offeror to verify the total quantities requested by each facility and convey their understanding and ability to meet estimated quantities of the Government." Does this mean that the Government expects each contractor that is bidding on this effort to contact the facilities on which he is bidding to verify the quantities in the price schedule prior to submitting a proposal? Please clarify.

**ANSWER:** *"NO". The VA expects the contractor who is awarded the contract to verify the actual quantities after award; the quantities shown are approximate and maybe a little more or less.*

**QUESTION 5:** Do you have any statistics/information regarding how many deliveries, pickups, service calls are dispatched per facility?

**ANSWER:** *The VA does not have any statistics/information for this requirement from the last few years. This requirement is new to VISN 19*

**QUESTION 6:** How much equipment does the VA own in each location to determine necessary warehouse sq footage?

**ANSWER:** *The square footage requirements for each VAMC is located in the Statement of Work paragraph 12 "Storage Area".*

**QUESTION 7:** Are there any deliveries that require a 2 man team?

**ANSWER:** *"YES"; specifically, delivery and set-up for bariatric bed/specialty mattresses; however any of the other line items may require 2 person team. These items can be clearly answered when a requirement is needed and the VAMC can better answer at that time.*